

## **Guidelines: Dr Ramdas Pai Scholarship**

### **1. Eligibility**

- 1.1 Full time research scholars admitted in Ph.D. program are eligible to apply for Dr Ramdas Pai scholarship.
- 1.2 A person who is employed in the University temporarily under a project or a scheme or who enjoys an outside scholarship will not be eligible for this scholarship.

### **2. Scholarship**

- 2.1 Under this scholarship, Rs 15,000/- per month will be given in 1<sup>st</sup> year and Rs 25,000/- per month for 2<sup>nd</sup> & 3<sup>rd</sup> year respectively.
- 2.2 In an academic year (August to July) total 20 scholarships will be given (10 in each semester) to selected full time research scholars.
- 2.3 If any scholar fails to fulfill the eligibility criteria to continue the scholarship, the scholarship for subsequent years will be withdrawn and will be offered to other eligible scholar.

### **3. Selection Procedure**

- 3.1 For selection of scholarship, a candidate needs to apply to Dean (R&I) by due date. The applications received for the scholarship will be processed by a committee headed by Dean (R&I) for selection of the eligible scholar.

### **4. Selection Committee**

- |  |   |           |
|--|---|-----------|
| (i) Dean, R&I                            | - | Chairman  |
| (ii) Concerned Dean(s) / Dean(s) Nominee | - | Member(s) |
| (iii) Director, Research                 | - | Member    |
| (iv) Dy Director(s), Research            | - | Member(s) |

\*Dy Director (Research) Ph D Programme will convene the meeting.





## 5. Scholarship Disbursement

- 5.1 The scholarship will be provided to scholars for period up to three years effective from date of registration. The scholarship will be provided on monthly basis. The award will however, be released on satisfactory progress, which will be evaluated on yearly basis.
- 5.2 The scholarship will be co-terminus with the date of submission of thesis, provided she / he does not change her / his candidature or leave the University.
- 5.3 The disbursement of last monthly instalment of scholarship will be made, on production of a "No Dues Certificate" through Directorate of Research (DoR).
- 5.4 Notwithstanding anything contained in these guidelines, continuation of scholarship every month is subject to candidate's good conduct and progress of research work to the satisfaction of the DRC and final endorsement of Dean (R&I), following approval from Director, Research.

## 6. Concession of Leave:

- 6.1 Dr Ramdas Pai scholar is required to carry out her/his research work regularly under the guidance of the supervisor(s), without any interruption during the period s/he enjoys the scholarship.
- 6.2 A research scholar will be entitled to following leave in a year on pro-rata basis from the date of registration in Ph D programme:
  - i. 12 days Casual Leave
  - ii. 15 days Medical Leave
  - iii. 15 days Special Casual Leave

Leave will be granted by the Dean (R&I) through DoR on the recommendation of the supervisor and the head of the department. Unavailed leave will not be accumulated





- 6.3 Married research scholars admitted to the research program of the university will, in addition to casual leave and medical leave prescribed by foregoing sub-para, be entitled to maternity / paternity leave as per rules of the University, if the request for the leave is supported by a medical certificate from a registered medical practitioner.
- 6.4 A research scholar may be granted leave by the Dean (R&I) through DoR on the recommendation of the supervisor and the head of the department without scholarship for a total period not exceeding three months, during the entire tenure of scholarship.
- 6.5 A research scholar may be given special leave to collect data for her / his research / carry out part of her/his research in an industry / R&D lab or to present papers in conferences, subject to approval through proper channel.

## 7. General:

- 7.1 No research scholar will be permitted to accept or hold any appointment paid or otherwise or receive any emoluments, salary, stipend or any other scholarship during the tenure of the award. In the event of scholar being awarded another scholarship of the University or of any external organization / institution, she/he will have the option to retain any one of the awards, according to her / his choice, which she/he will communicate immediately in writing to the Dean (R&I) through DoR.
- 7.2 A research scholar may be assigned academic responsibilities up to six hours per week (like tutorial classes, laboratory demonstration work etc.) as may be decided by the head of the department, subject to approval through proper channel.
- 7.3 A research scholar will maintain, satisfactory academic progress, good conduct, behavior and discipline in the University. In the event of a research scholar being found to be involved in any act of misconduct, misbehavior, indiscipline or use of unfair means, the scholarship is liable to be cancelled with immediate effect.

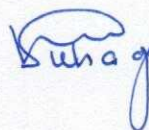




- 7.4 If a research scholar wishes to relinquish this scholarship during the tenure, she/he may do so citing reason to Dean (R&I). It should be done with the prior approval of the supervisor(s), head of the department and Director, Research.
- 7.5 Notwithstanding anything mentioned therein under the above guidelines, MUJ reserves the right to defer / discontinue the scholarship, if found in the interest of the institute.

**File No. : MUJ/REGR/1467/2018**

**Dated : 20, August 2018**

A handwritten signature in blue ink, appearing to read "Bhag".

**Registrar**

**Manipal University Jaipur**