



**MANIPAL UNIVERSITY  
JAIPUR**

MUJ/Q&C/021/F/1.01

Event Report Format



**MANIPAL UNIVERSITY  
JAIPUR**

**FACULTY OF MANAGEMENT & COMMERCE**

**SCHOOL OF BUSINESS & COMMERCE**

**DEPARTMENT OF BUSINESS ADMINISTRATION**

**“What hiring managers want you to answer-the key to successful  
interviews”**

**09<sup>th</sup> September 2022**

**Head  
Department of Business Administration  
Manipal University Jaipur**



Content of Report

1. Introduction of the Event
2. Objective of the Event
3. Beneficiaries of the Event
4. Details of the Guests
5. Brief Description of the event
6. Program Scheme
7. Lecture Plan
8. Photographs
9. Brochure or creative of the event
10. Attendance of the Event
11. Link of MUJ website



# MANIPAL UNIVERSITY JAIPUR

## 1. Introduction of the Event

To get good placements, students should know what the possible questions and expectations of the employers can be. To acquaint the students about industry expectations, Mr. Puneet Malhotra, Chief Customer Happiness Officer, Lenskart addressed the students to make them understand the key to successful interviews.

## 2. Objective of the Event

- To learn about the questions that hiring managers ask and how to handle them successfully.

## 3. Beneficiaries of the Event

Students of Higher Semester of Commerce

## 4. Details of the Guests

Mr. Puneet Malhotra, Chief Customer Happiness Officer, Lenskart

## 5. Brief Description of the event

To get good placements, students should know what the possible questions and expectations of the employers can be. To acquaint the students about industry expectations, Mr. Puneet Malhotra, Chief Customer Happiness Officer, Lenskart addressed the students to make them understand the key to successful interviews. He focused upon the strategies and preparations required to be corporate ready.

## 6. Program Scheme

SEMESTER VI						
Course	Subject Code	Subject Title	L	T	P	C
BBA	BB3102	Personality development	3	0	0	3

## 7. Lecture Plan

Lec No	Topics	Session Outcome	Mode of Delivery
BB3102.1	Introduction and Course Hand-out briefing	To acquaint with syllabus, clear teachers' expectations and understand student expectations	Lecture & Discussion



BB31 02.2	Understanding Personality	Understanding Personality	Lecture & Discussion
BB31 02.3- 4	Determinants of Personality; Forcefield analysis,	Learn Determinants of Personality; Force field analysis,	Lecture & Discussion
BB31 02.5- 8	Personality – concept, factors, factors of association, personality formation structure – mind mapping Creativity, lateral thinking, divergent thinking.	Understand the Personality	Lecture & Discussion
BB31 02.8- 12	Factors of Association – Relationship, Personality Traits, Developing Effective Habits and Emotional Intelligence;	Learn the Factors of Association	Lecture & Discussion
BB31 02.13 - 17	Types of Personalities – Introvert, Extrovert and Ambivert; Learning about Effective Communication and its key aspects; Leadership – Understanding Assertiveness, Decision Making Skills, Conflict and its process and resolution, Leadership and qualities of a successful Leader	Understand Types of Personalities	Lecture & Discussion
BB31 02.18 -24	Social Skills – Interpersonal Relationship, Personality Development as a Spiritual Journey beyond management of change, Importance of Good Manners and Etiquettes, Understanding Effective Speech, Body Language and projective Body Language; Attitude – Understanding Attitude, its significance and factors effecting attitudes, Understanding Positive Attitude and its advantages, Understanding Negative Attitude and its disadvantages; The various ways to develop positive attitude, Understanding Carl Jung’s contribution to Personality Development Theory;	Learn Social Skills – Attitude	Lecture & Discussion



BB31 02.25 -30	Managing Stress: Major elements of stress, Managing stress, eliminating stress, Situational stressors & anticipatory stressors, developing resilience, diagnostic surveys for managing stress, skill analysis practice and application	Learn Managing Stress	Lecture & Discussion
----------------------	--	-----------------------	----------------------

## 8. Screenshots of the event



Figure 1: Mr Puneet answering a question of the attendees.

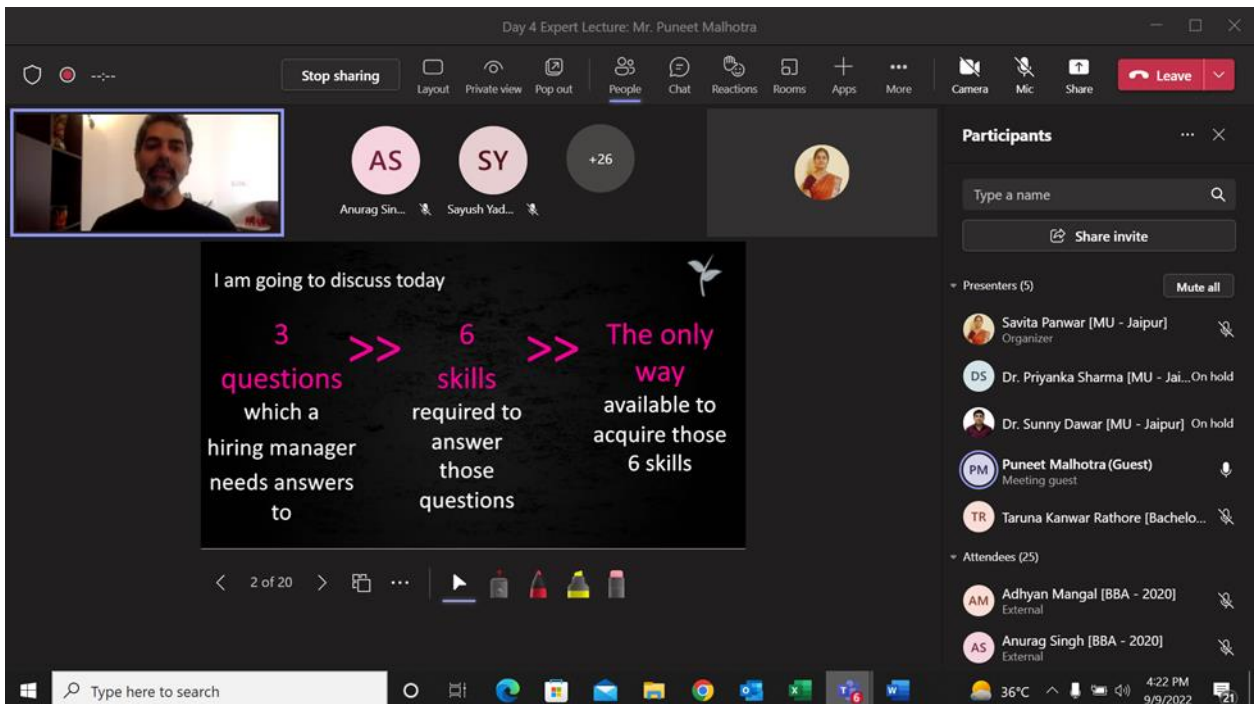


Figure 2: Mr. Puneet taking the session forward.



## 9. Brochure of the event

**MANIPAL UNIVERSITY  
JAIPUR**  
(University under Section 2(f) of the UGC Act)

**School of Business and Commerce**

*Expert session  
on  
“What hiring managers want you to answer-the key to successful  
interviews”  
By  
Mr. Puneet Malhotra, Chief Customer Happiness Officer,  
Lenskart*

**Date: September 9<sup>th</sup>, 2022**      **Time: 4 pm-6pm on MS Teams**

**Convenors**  
**Dr. Savita Panwar, Assistant Professor, Department of Commerce**  
**Dr. Meenakshi Sharma, Assistant Professor, Department of Business Administration**



[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MjZkZmJkZmUtMzJjMy00ZjlhLTlhN2UtMTAwNjg0NjUxYTE5%40thread.v2/0?context=%7b%22Tid%22%3a%22a1608842-8390-4bfb-90af-89ae3ab30761%22%2c%22Oid%22%3a%2298af64ef-32ac-4ddf-a023-244052c7adb4%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjZkZmJkZmUtMzJjMy00ZjlhLTlhN2UtMTAwNjg0NjUxYTE5%40thread.v2/0?context=%7b%22Tid%22%3a%22a1608842-8390-4bfb-90af-89ae3ab30761%22%2c%22Oid%22%3a%2298af64ef-32ac-4ddf-a023-244052c7adb4%22%7d)

## 10. Attendance of the Event

**Total attendee- 56**

S.No.	Registration Number	Student Name	Department
1	200803003	Sujal Sharma	BBA
2	200901099	Ishan goyal	BBA
3	200901113	Aditya Mathur	BBA
4	200901114	Ajay Dhaker	BBA
5	200901124	Kaushik sankhla	BBA
6	200901125	Khushi Koolwal	BBA
7	200901126	Chandrajeet Singh Bhati	BBA
8	200901131	Pawan singh	BBA
9	200901133	Vedant singh	BBA
10	200901138	Rahul Ramani	BBA



# MANIPAL UNIVERSITY JAIPUR

11	200901143	Shashwat singh	BBA
12	200901182	Shreya Agarwal	BBA
13	200901183	Jay Prakash Khandelwal	BBA
14	200901184	SPARSH GARG	BBA
15	200901185	Lucky Goyal	BBA
16	200901186	Charchit Taneja	BBA
17	200901187	Manav Sharma	BBA
18	200901188	Divyaraj singh rathore	BBA
19	200901189	Sanjay	BBA
20	200901193	Deepanshu	BBA
21	200901196	Deepanshu batra	BBA
22	200901199	Somil Jain	BBA
23	200901200	Utkarsh Maheshwari	BBA
24	200901201	Mayank Meena	BBA
25	200901204	Yuvraj singh	BBA
26	200901205	Priyansh jain	BBA
27	200901206	Siddhant singh	BBA
28	200901207	Harsh Repuriya	BBA
29	200901208	Hrithek repuriya	BBA
30	200901209	Tanishq Tyagi	BBA
31	200901210	Rahul Burdak	BBA
32	200901211	Jai rathi	BBA
33	200901212	Naman Agrawal	BBA
34	200901214	Rakesh kumawat	BBA
35	200901217	Harshvardhan Singh Champawat	BBA
36	200901220	Pratham verma	BBA
37	200901223	Mansi bhandari	BBA
38	200901225	Rishiraj Singh Rathore	BBA
39	200901227	Kartik Garg	BBA
40	200901228	Chirag makkar	BBA
41	200901229	Bhavya Chopra	BBA
42	200901230	Bushra khan	BBA
43	200901233	Himanshu Yadav	BBA
44	200901237	Aman Agarwal	BBA
45	200901239	Rahul monga	BBA
46	200901241	Avinash Kumar	BBA
47	200901246	Manish yogi	BBA
48	200901248	Abhinav Paliwal	BBA
49	200901249	Bhavya Garg	BBA
50	200901252	Sabhya Pandey	BBA
51	200901253	Uday jain	BBA
52	200901255	Khushi Agrawal	BBA
53	200901259	TANISH GARG	BBA
54	200901262	Isana dadhich	BBA





# MANIPAL UNIVERSITY JAIPUR

55	200901265	Shashwat singh	BBA
56	200901269	Chelsi Daga	BBA

## 11. Link of MUJ Website

Head  
Department of Business Administration  
Manipal University Jaipur