



**MANIPAL UNIVERSITY
JAIPUR**

MUJ/Q&C/22/F/1.01

Event Report Format



**MANIPAL UNIVERSITY
JAIPUR**

FACULTY OF MANAGEMENT

SCHOOL OF BUSINESS AND COMMERCE

DEPARTMENT OF COMMERCE

**AN INTERACTIVE SESSION ON ACCA
FOR
PLANNING STRATEGIES**

2 December 2022

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Manipal University Jaipur



Content of Report (index)

1. Introduction of the Event
2. Objective of the Event
3. Beneficiaries of the Event
4. Details of the Guests
5. Brief Description of the event
6. Program Scheme
7. Lecture Plan
8. Photographs
9. Brochure or creative of the event
10. Schedule of the Event
11. Attendance of the Event
12. Link of MUJ website



1. Introduction of the Event

An interactive session in collaboration with ISDC titled AN INTERACTIVE SESSION ON ACCA is being organised on 2nd December 2022 by department of Commerce, School of Business and Commerce in the offline mode for the awareness of the students about the ACCA which is integrated with B.Com Honours program at MUJ.

2. Objective of the Event

The main objective of the event is to create awareness in the students of B.Com Honours program at MUJ regarding ACCA course of UK. It is intended to provide the budding aspirants of ACCA to have knowledge about the career options available with special reference to the ACCA qualification in the field of accounting, auditing and assurance.

3. Beneficiaries of the Event

The Event is specially organised by the Department of Commerce, SBC, Manipal University Jaipur for the students of B.Com Honours accounting in the Department of Commerce, SBC for the advantage of the Commerce students.

4. Details of the Guests

Teresa Jacobs, FCIEA Executive Director, Learning and Development, ISDC

5. Brief Description of the event

The seminar titled AN INTERACTIVE SESSION ON ACCA on 2nd December 2022 is being organised by department of Commerce, School of Business and Commerce, MUJ in the offline mode for the awareness of the students about the ACCA qualification which is integrated with B.Com Honours Program of MUJ. The Seminar was specially organised in collaboration of ISDC, India to create awareness about ACCA and the opportunities available in the field of accounting and commerce with special reference to Association of Chartered Certified Accountants (ACCA), UK qualification and the job and career opportunities available for the students after completing the qualification with the B.Com Honours Program at Manipal University Jaipur. The event is mainly addressed by Teresa Jacobs, who is FCIEA



MANIPAL UNIVERSITY JAIPUR

Executive Director, Learning and Development, ISDC. In her address she explained about ACCA qualification, its Significance, Its Uses, and the Job and career opportunities available after seeking the qualification in the domain of Accounting, Audit, Assurance, Banking, Insurance and Consultancy etc. She also narrated the various aspects to be taken care of for pursuing the ACCA qualification. She has explained about the way of standing out from the crowd by giving various live examples useful for the students. The Seminar was also addressed by Mr. Vikas Khosla, Zonal Head, ISDC.

6. Program Scheme

B.COM SEMESTER I

Course No.	Subject Code	Subject Title	L	T	P	C
2	CM1102	Principles of Business Management	3	1	0	4

7. Lecture Plan

Lecture no.	Contents	Session Outcomes	Mode of Delivery	Corresponding CO	Mode of assessing outcomes
1	Introduction to Management: Concept and Significance and Nature	Discuss the basic details of management	Lecture & Discussion	[CM1102.1]	Class Quiz Mid Term I End Term
2	Management Process, Skills roles and Functions, Levels	Discuss the process, skills and roles in management	Lecture & Discussion	[CM1102.1]	Class Quiz Mid Term I End Term
3	Functions and Levels of management	Analyze different functions and levels of management	Lecture & Discussion	[CM1102.1]	Class Quiz Mid Term I End Term
4	Classical Approach- scientific management	Examine the classical management thought	Lecture & Discussion	[CM1102.2]	Class Quiz Mid Term I End Term
5	Administrative Management	Recall the administrative management approach	Lecture & Discussion	[CM1102.2]	Class Quiz Mid Term I End Term
6	Bureaucracy and Neo-Classical Approach	Discuss the concepts of Bureaucracy and Neo-Classical thoughts	Lecture & Discussion	[CM1102.2]	Class Quiz Mid Term I End Term



7	Human relations movement approach	Examine the human relations movement approach	Lecture & Discussion	[CMI I02.2]	Class Quiz Mid Term I End Term
8	Behavioral approach	Analyze the behavioral approach of management	Lecture & Discussion	[CMI I02.2]	Class Quiz Mid Term I End Term
9	Modern Approach- Quantitative approach, Systems approach and Contingency approach	Examine the modern approaches of management	Lecture & Discussion	[CMI I02.2]	Class Quiz Mid Term I End Term
10	Activity	Analyzing above mentioned concept through activity	Discussion	[CMI I02.2]	Class Quiz Mid Term I End Term
11	Sole Proprietorship	Discuss the sole proprietorship	Lecture & Discussion	[CMI I02.3]	Class Quiz Mid Term I End Term
12	Partnership: Concept and Types of Partnership	Examine the concept of partnership and types	Lecture & Discussion	[CMI I02.3]	Class Quiz Mid Term I End Term
13	Partnership: Types of Partners & Partnership Dissolution	Examine the types of partners and partnership dissolution	Lecture & Discussion	[CMI I02.3]	Class Quiz Mid Term I End Term
14	Co-operative Organization : Concept , Features & Types, Functions , Rules & Regulations	Discuss the concept of co-operative organization , features and types	Lecture & Discussion	[CMI I02.3]	Class Quiz Mid Term I End Term
15	Company: Concept, Features &Types	Examine the concept of company and its types	Lecture & Discussion	[CMI I02.3]	Class Quiz Mid Term I End Term
16	Company: Formation of company & Company: MOA & AOA	Analyze the process of formation of a company and Examine the MOA & AOA	Lecture & Discussion	[CMI I02.3]	Class Quiz Mid Term I End Term
17	Planning: Concept, Importance	Discuss the concept of planning and its importance	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
18	Planning: Strategies, Policies and Planning Premises	Examine planning strategies, policies and planning premises	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
19	Process of Planning	Discuss the process of planning	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
20	Decision Making : Concept, Importance & Process	Discuss the decision making concept and its process	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term



21	Management by Objectives (MBO)	Examine the concept of MBO	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
22	Organizing: Concept, Importance, Process of Organizing	Discuss the concept and importance of organizing, the steps of organizing process	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
23	Types of Organizational Structures	Analyze the types of organizational structures	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
24	Span of Management, Centralization and Decentralization	Analyze the span of management and approach of Centralization and Decentralization	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
25	Staffing: Concept, Scope of Staffing	Examine the concept and scope of staffing	Lecture	[CMI I02.4]	Class Quiz Mid Term II End Term
26	Manpower Planning	Discuss the manpower planning	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
27	Selection	Analyze the concept and other elements of selection	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
28	Training	Discuss the concept of training	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
29	Performance Appraisal: Concept, Importance	Examine concept and importance of performance appraisal	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
30	Performance Appraisal: techniques	Discuss different techniques of performance appraisal	Lecture & Discussion	[CMI I02.4]	Class Quiz Mid Term II End Term
31	Directing: Concept, Importance	Discuss the concept of directing	Lecture & Discussion	[CMI I02.4]	Class Quiz End Term
32	Motivation: Concept, Importance, Maslow's Need Hierarchy theory	Examine the motivation and its different elements and Maslow's need hierarchy theory of motivation	Lecture & Discussion	[CMI I02.4]	Class Quiz End Term
33	Leadership- Concept, Characteristics of Leadership	Discuss leadership concept and its features	Lecture & Discussion	[CMI I02.4]	Class Quiz End Term
34	Leadership styles	Examine different leadership styles	Lecture & Discussion	[CMI I02.4]	Class Quiz End Term

35	Communication- Types, Process	Discuss concept of communication along with its types and process	Lecture & Discussion	[CMI I02.4]	Class Quiz End Term
36	Barriers of Communication.	Discuss different barriers of communication	Lecture & Discussion	[CMI I02.4]	Class Quiz End Term
37	Coordinating: Definition, Characteristics, Principles and Techniques of Coordination	Examine coordinating and its features , principles and techniques of coordination	Lecture & Discussion	[CMI I02.4]	Class Quiz End Term
38	Controlling: Concept, Importance,	Examine concept of controlling and its importance	Lecture & Discussion	[CMI I02.4]	Class Quiz End Term
39	Process of Controlling	Discuss the process of controlling	Lecture & Discussion	[CMI I02.4]	Class Quiz End Term

8. Photographs



Welcome Address By Teresa Jacobs, ISDC



Explanation of the Exam Process of ACCA



Address by Vikas Khosla, ISDC, India



Students Resolving their queries from Teresa Jacobs

9. Brochure or creative of the event



AN INTERACTIVE SESSION ON ACCA

with



TERESA JACOBS

FCIEA Executive Director – Learning & Development – ISDC

Date: 02 December 2022

Time: 11.30 AM | Venue- 307, 1AB



Prof. G. K. Prabhu
President MUJ



Prof. N. N. Sharma
Pro President MUJ



Prof. Nitu Bhatnagar
Registrar MUJ



10. Schedule of the event

The event is scheduled on 2nd December 2022 in the offline at Room No. 307, Academic Block 1 from 11.30 AM to 1.30 PM at MUJ.

11. Attendance of the Event

Total attendee- 62

Sr. No	Name of Attendee	Name of Dept./Contact detail
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MANIPAL UNIVERSITY JAIPUR

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12. Link of MUJ website

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